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2014

March

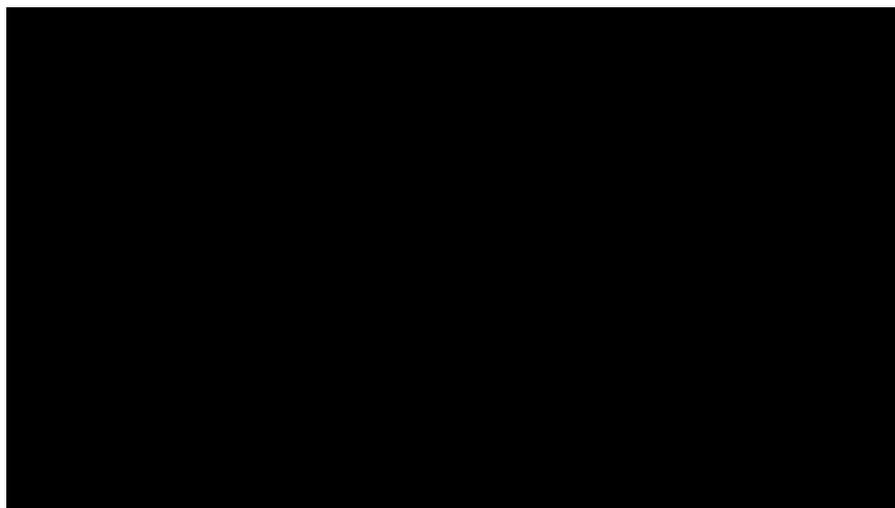
# InfoGator


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March 2014

## UF On Target Classification Project aims to ensure meaningful titles, clear career paths

The Office of Human Resources is launching a comprehensive review of UF's TEAMS classification titles to ensure they are meaningful and accurate, with clearly designated career paths. This project represents the first comprehensive review and update of the UF staff classification system since the state restructured staff classifications in the early 1990s.



[View a brief introductory video about the project.](#)

## Double-deductions begin for nine- and ten-month employees for state plans

To ensure coverage for health, state life, optional and supplemental insurance continues during the summer, double-deductions will be taken from nine- and ten-month employees' paychecks beginning with the Feb. 7 paycheck and continuing through May 2. Please note that deductions for UFSelect

### For Your Health

Click here for the *InfoGator For Your Health* supplement!

This month features:



- Employee Wellness Event to feature free screenings and more!
- Get on the FasTrak to get screened for life
- Turn over a new leaf this spring

### GatorBytes

HRS website gets a facelift



Human Resource Services recently redesigned its website to improve its navigability and enhance its look and feel.

### Performance Appraisals due March 31

The standard evaluation period for USPS and TEAMS employees is March 1, 2013, through Feb. 28, 2014.

[Verify your benefits deductions for 2014](#)

plans are taken on an equal basis throughout the year and do not require double-deductions. Normal payroll deductions resume in September each fall. Deductions for the GatorCare health plan and the UFSelect plans are not double during this period, since premiums are prorated to align with the nine- and ten- month appointment pay cycle.

## [Flex spending account grace period runs through March 15](#)

If you have not used all the money in your 2013 Flexible Spending Account (FSA), you still have time. The state's grace period enables participants to continue to use medical and dependent care accounts for eligible expenses from Jan. 1 through March 15 each calendar year. This annual grace period gives you more time to use your 2013 FSA pre-tax funds for qualified expenses.

## [Second annual Baby Gator fundraiser a rousing success](#)

Nearly 200 guests joined hosts Chris Machen and Danette Good at the UF President's House on Feb. 13 for the second annual Baby Gator Fundraiser, "Building the Love." The event raised more than \$20,000 to support the Baby Gator playground renovation project.

## [Tenure, permanent status and promotion workshops offered this spring](#)

The Office of the Provost will host workshops to discuss the preparation of tenure and promotion packets and the university's evaluation process for 2014-15 during March and April. Faculty who will be submitting packets next fall, members of college/unit review boards, new hires and other interested faculty who may be going through the process in the near future are encouraged to attend a session.

## [Annual drawing awards tuition assistance to 50 children of TEAMS employees](#)

The drawing for the University of Florida's Higher Education Opportunity (HEO) program for the 2014-15 academic year will be held on Monday, March 24, from 1 to 3 p.m. at the HR Building, Room 120.

## [Employee Education Program accepting applications for summer semesters](#)

The Employee Education Program (EEP) provides eligible UF faculty and staff with tuition assistance for up to six credit hours of eligible college-level courses per semester. In the summer, a combined total of six credits taken during semesters A, B and C may be covered by the EEP.

## [Modified Duty Program revised](#)

UF's Modified Duty Program, which provides a return-to-work program for employees who sustain a workplace injury, provides temporary restricted duty and alternate work assignments. Such assignments accommodate the functional restrictions and limitations determined by an injured worker's authorized treating physician and support the employee's return to work as soon as medically possible.

## [New myUF Market user interface coming soon](#)

In late March, the myUF Market user interface will be updated to improve access and the usability of key features. UF Purchasing Services and its contracted software provider for myUF Market are jointly committed to continually improving the look and feel of the application as well as the user experience.

## [Network with businesses at the Small Business Conference and Trade Fair](#)

On March 20, UF will host its 23rd annual Small Business Conference & Trade Fair. Participants can enjoy a day filled with exhibits by small and minority businesses, corporate partners, local entities and

Reviewing your paycheck each payday is a helpful practice to ensure proper coverage and premiums are deducted.

## [Do you know what a fake antivirus attack looks like?](#)

UF's Information Security Office recently provided a link to a site that shows how hackers deploy malware through the use of mock antivirus programs use to fool users.

## [Florida Museum offers Spring Break camps for kids](#)

The Florida Museum of Natural History invites students to dive into the sciences and investigate natural history through activities and hands-on exploration during its Spring Break Camps March 24 -28 from 8 a.m. to 5 p.m.

## [Lunch and conversation with David Guzick and Thomas Pearson on March 26](#)

UF's Academic and Professional Assembly (APA) will host a brown-bag lunch conversation with David Guzick, senior vice president for Health Affairs, and Thomas Pearson, executive vice president for Research and Education, on Wednesday, March 26, from 11:30 a.m. to 12:30 p.m. in the Communicore Building, Room C1-7.

## [Casting Crowns, Gala of the Royal Horses at O'Connell Center this spring](#)

Casting Crowns will perform at the O'Connell Center on Thursday, March 27, at 7 p.m., and Gala of the Royal Horses will visit on Saturday, April 19, at 4 p.m.

## ["Splendor: New York Nights" at CFA this month](#)

Enjoy a gala celebration of the arts on March 29 in the Nadine McGuire Theatre & Dance Pavilion on UF's campus.

## [Last Train to Paradise next up for Gators Read discussion group](#)

UF's George A. Smathers Libraries' Gators Read discussion group will hold its fourth meeting on Wednesday, April 2, from 12 noon to 1 p.m. in Library West Room 212.

agencies from throughout the state.



*For Your Health*

## Employee wellness event to feature free screenings, workshops and more!

Do you know your numbers—blood pressure, glucose and BMI—and how they compare to recommended guidelines? Want to complete a quick and easy fitness test and consult with a personal trainer? Interested in learning more about ways to reduce your stress and enhance your emotional well-being? These opportunities and much more will be offered at a month-long spring wellness event, co-sponsored by the University of Florida and UF Health, that kicks off at the end of this month.



## Get on the FasTrak and get screened for life

March is Colorectal Cancer Awareness Month, which makes it a great time to talk to your doctor about scheduling your colonoscopy. Colonoscopy screenings are recommended for most people beginning at age 50, then every five to 10 years after that.

## Turn over a new leaf this spring

This spring, the UF Office of Sustainability is encouraging the UF and Gainesville communities to turn over a new leaf, pointing out that if everyone lived the lifestyle of the average American, we would need the resources of five planets. By pledging to lower our ecological footprint in one of the largest areas of resource consumption: **food, transportation, energy, and waste**, we will be one step closer to lowering our global emissions.

## Mindfulness-Based Stress Reduction series starts April 2

The UF Health Integrative Medicine Program will offer a six-week Mindfulness-Based Stress Reduction program beginning Wednesday, April 2, from 5:30-7:30 p.m. Led by Nancy Lasseter, LMHC, this program provides an introduction to mindfulness meditation and mindful yoga, group dialogue and more. For more information, please visit the [UF Health Integrative Medicine Program website](#).

## Get motivated to become smoke-free

UF's Department of Psychology is conducting an online smoking cessation study. To see if you qualify to participate and/or to enroll, please visit its [motiv8 website](#).

## UF Health Shands Children's Hospital hosts Kohl's Bike Rodeo March 22

Join UF Health Shands Children's Hospital, the UF Police Department and several community partners at the Kohl's Bike Rodeo and Summer Safety Fair on March 22. This free event will feature a bicycle obstacle course, interactive games and summer activities—along with information on how to stay safe and healthy this summer.

## 2014 campus Earth Day celebration slated for April 11

Join the Office of Sustainability on Friday, April 11, at the Plaza of the Americas from 10 a.m. to 2 p.m. to celebrate another year of sustainability efforts and Earth Day on the Plaza of the Americas.

## CWC seeks participation in survey regarding student veterans

The Counseling and Wellness Center (CWC) and Student Veteran Services Committee is seeking participants to complete a brief survey regarding student veterans.

## Windows XP support ends April 8

On Tuesday, April 8, support and updates for Windows XP will no longer be available.

## College of Vet Med Open House April 12

This annual open house, scheduled from 10 a.m. to 4 p.m., will feature tours of the Large and Small Animal Hospitals, education exhibits and demonstrations, K-9 demonstrations, lectures on "How to Get into Veterinary School," a teddy bear clinic for kids and much more.

## Spring Peer-2-Peer event to be held April 16

The Spring P2P event will be held on Wednesday, April 16, at the Law School in 180 Holland Hall.

## Gator Dining Services wants to hear from you

Gator Dining Services is conducting a dining services survey to better understand campus lifestyles and preferences.



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